



## Meeting Notes

**SUBJECT:** South Mack Drive Extension  
**PROJECT NO.:** City of Wasilla # 54987/B&A 3926.10  
**GROUP:** Public  
**DATE:** February 25, 2010  
**TIME:** 4:30 p.m. to 7:30 p.m.  
**LOCATION:** Curtis D. Menard Memorial Sports Facility  
**MEETING OUTREACH:** See table below  
**MEETING ATTENDANCE:** 58 individuals signed in  
**MEETING MATERIALS:** Aerial photo, informational posters, comment sheets, PowerPoint presentation  
**STAFF PRESENT:** City of Wasilla: Archie Giddings, Public Works Director; Jim Holycross, Planning Director  
 HDL: David Lundin, P.E., Katrina Moss, Carita Backman  
 Kinney Engineering LLC: Randy Kinney, P.E.  
 Brooks & Associates: Anne Brooks, Kathy Burgess

### MEETING INFORMATION:

The meeting was held to address only the South Mack Drive Extension project. Attendees were greeted at the door and asked to sign in. They were informed about the planned 5 p.m. and 6 p.m. presentations. Project team members were on hand together with alignment graphics to answer questions and solicit input from attendees. A comment sheet was distributed to solicit comments.

Two presentations were provided as advertised. The 5:00 p.m. presentation was attended by over 40 people. A question and answer period followed. Less than 10 individuals sat in on the second, 6:00 p.m. presentation. The comments received were transcribed from comment sheets received at the meeting. The summary is attached to this memorandum.

#### Meeting outreach:

Date	Outreach method	Description
02/05/2010	Email Notice	Notice of public meeting date and availability of Preliminary Engineering Report on the project web site.
02/09/2010	Email Notice	Notice of change in meeting times to start and end earlier.
02/09/2010	City of Wasilla Planning Commission	Staff announced the meeting at the commission meeting.

Date	Outreach method	Description
02/11/2010	Press Release	Provided information about the public meeting to <i>Frontiersman</i> , <i>Anchorage Daily News</i> , KMBQ, KASH, KGOT and KSKA radio
02/16, 17 and 19, 2010	Display Ad, <i>Frontiersman</i>	Invite the public to the 2/25/2010 open house
02/16/2010	Project newsletter	Announce public open house to area residents and businesses; community councils; MSB elected officials, boards and commissions; City of Wasilla elected officials, boards and commissions; City of Houston elected officials, boards and commissions; and area state legislators.
02/17/2010	News brief in Anchorage Daily News page A-10 on 2/17/2010	Title “South Mack Drive meeting set” provided information about meeting but not date or location.
02/21/2010	Article “Mack Road routes under discussion” published in the <i>Frontiersman</i>	Provided information about the open house public meeting.
02/24/2010	Mat-Su Borough Transportation Advisory Board	Provided briefing to the MSB Transportation Advisory Board and invited members and public in attendance to meeting.

Related documents on file:

- Newsletter
- Presentation
- Sign-in sheets
- Handouts (blank comment sheet)
- Comment sheets received at meeting
- Comment Summary
- Meeting graphics
- Mailing list